

**Dixie Firefighters Association
PO Box 1656
Elizabethtown, KY 42701-1656
Official Business Meeting Minutes
Date: 9/23/2010**

Location: Kentucky 86 Fire & Rescue, 2982 Hardinsburg Road, Cecilia, KY 42724

Members Present: 28

Guests Present: 0

Approval of Minutes

Approved *Minutes of the 7/22/2010 meeting (one corrections lease of trailer \$1.) Motion-Mike Faith, 2nd-Rhonda Young.

Approval of Financial Report

Approved *Financial Report (one corrections-totals do not match) Motion-Frank Hall, 2nd-Randy Skinner.

Branch Directors Report

- **Fire** – Verbal Report
- **EMS** – No Report.
- **Industry** – No Report
- **Agriculture** – Verbal Report
- **Rescue** – No Report

Standing Reports

- ***SFRT** – On File. IFSAC Written Testing October 9, and Skills October 16-17, 2010
- **KFA** – On File.
 - 2010 Conference Hospitality Room Raffle to raise funds for 2014 conference netted \$100 in profit. Alcohol-free hospitality room not a big success.
 - *KFA 2010 registration information report submitted

Unfinished Business

- Board of Directors: Report* given by Casey Hall was discussed. Bylaws Committee formed: Mike Faith, Freddy Dewitt, Nathan Smith, Casey Hall, and Executive Board. No date was set for meeting.
- Sales taxes report has been submitted to IRS securing resale tax permit.
- Recruitment Campaign – Chuck Helm submitted 4 new memberships.
- Dixie Fire School operations will be moved to the college and the Pritchard Community Center will be released. The New Atrium and Auditorium have been secured.

- Stewart Ballard still needs information for the website

New Business

- Received letter stating Federal and State taxes exemption has been denied (penalty will have to be paid). Treasurer will contact CPA concerning the issue.
- SOKS project still not complete goal is by Dixie Fire School 2011.
- Fire Commission is working on allowing Jr. Firefighters more training opportunities.
- Association would like to see:
 - ***Explorer/Jr. Firefighter meeting December 2010 invite Fire Commission members. Motion Mike Hulse, 2nd Chris Crawford.***
 - Add a Jr. Firefighter Branch Director.
 - Have a fire school just for Jr. Firefighters/Explorers
- Vendor letter was distributed. Air Evac is a platinum sponsor. Agreed to let qualifying sponsors have their logo, linking to their site, on the Dixie Firefighters website for one year
- \$350.00 was approved by Executive Board to spend on paper supplies for Memorial.
- ***Heartland Catering will provide meal for Memorial \$9.00 a person – 225 = \$2,025.00, Mike, 2nd Larry Naser,***
- Invitations have been sent for Memorial. Secretary apologized for postage issue. Invitations addresses were turned the wrong way causing postage shortage.
- Committee will be formed to work on new class at Dixie Fire School – “Worst Day of Your Career”

Scholarships

Scholarships were collected and will also be collected at the October Memorial Meeting.

Announcements

Fire Commission Meeting October 7, 1:00 to 4:00 p.m. at the Training Center
Representatives, Senators, Elizabethtown Mayor and Mayoral Candidates have been invited to attend Memorial Dinner.

Tentative Date for November meeting will be at Rough River State Park and will be a combination of both Green River and Dixie.

Hall of Fame meeting will be September 30, 2010 at 12:00 noon. Kim, Dale, Wade

Adjournment

9:05 p.m. Next Meeting will be at Elizabethtown Training Center, 4th Thursday, October 28, 2010

Respectfully submitted
Kimberly A. Davenport

Dixie Firefighters Association

Treasurer's Report

September 23, 2010

Checking Account (9300)	\$4,820.83
Savings Account - General (3760)	\$5,998.47
Savings Account - SOKs (3730)	\$5,119.08
CD - Scholarships (9040)	\$10,565.13
CD - Projects (9080)	\$10,532.22
CD - KFA (9720)	\$3,668.55
CD - KFA (9050)	\$5,031.01
Total Funds	\$45,735.29

3/10
h Basis

Dixie Firefighters Association Inc
Treasurer's Report
As of September 23, 2010

ASSETS	Date	Num	Name	Memo	Original Amount	Balance
Current Assets						
Checking/Savings						
1010 - First Federal Savings Bank (990 line 45)						
	5/28/2010	DB	Office Depot		(51.13)	5,712.40
	5/29/2010	DB	Awards Center		(69.00)	5,643.40
	6/11/2010	DB	Wal-Mart		(23.62)	5,619.78
	6/25/2010	DB	3-D Graphics		(425.00)	5,194.78
	6/26/2010	DB	Zakby's		(66.92)	5,127.86
	6/26/2010	DB	Trailer World		(88.89)	5,058.97
	7/5/2010	DB	TGIFRIDAYS		(106.03)	4,952.94
	7/10/2010	DB	Rosey Posey		(55.30)	4,897.64
	7/20/2010		Deposit	Deposit	333.00	5,230.64
	7/20/2010	1448	Papa Johns		(64.84)	5,165.80
	7/20/2010	1449	Etown Community & ...		(500.00)	4,665.80
	7/20/2010	1450	Rural Metro Ambulan...		(450.00)	4,215.80
	7/20/2010	1451	Life-Savers, Inc.		(350.00)	3,865.80
	7/20/2010	1452	Steve Sheets/EMS C...		(300.00)	3,565.80
	7/20/2010	1453	Life-Savers, Inc.		(200.00)	3,365.80
	7/20/2010	1454	Etown Community & ...		(200.00)	3,165.80
	7/22/2010	DB	USPS		(13.65)	3,152.15
	7/23/2010	DB	A to Z PRINTING		(39.95)	3,112.20
	7/31/2010	DB	Wal-Mart		(303.00)	2,809.20
	7/31/2010	DB	Wal-Mart		(27.06)	2,782.14
	8/2/2010	DB	GFS FOOD		(28.97)	2,753.17
	8/3/2010	DB	HOOTERS		(117.63)	2,635.54
	8/5/2010	DB	Krogers		(38.58)	2,596.96
	8/6/2010	DB	Holiday Inn Express		(447.27)	2,149.69
	8/11/2010	1457	KFA		(120.40)	2,029.29
	8/11/2010	1458	DALE DOBSON	VOID:	(234.83)	1,794.46
	8/14/2010	DB	PIZZA HUT		(71.12)	1,723.34
	9/1/2010	DB	Zakby's		(103.31)	1,620.03
	9/3/2010	DB	Holiday Inn Express		(108.11)	1,511.92
	9/9/2010	DB	Office Depot		(34.94)	1,476.98
	9/9/2010	DB	Staples		(20.00)	1,456.98
	9/13/2010	1459	E W James		(30.62)	1,426.36
	9/14/2010		Deposit		2,810.00	4,236.36
	9/16/2010	DB	Lexpo Exposition Ser...		(72.00)	4,164.36

VOID:

09/23/10
Cash Basis

Dixie Firefighters Association Inc
Treasurer's Report
As of September 23, 2010

Date	Num	Name	Memo	Original Amount	Balance
9/20/2010	1460	3-D Graphics		(3,680.00)	484.36
9/22/2010				(18.00)	466.36
9/23/2010		Deposit	Deposit	4,000.00	4,466.36
Total 1010 - First Federal Savings Bank (990 line 45)					4,466.36
Total Checking/Savings					4,466.36
Total Current Assets					4,466.36
TOTAL ASSETS					4,466.36
LIABILITIES & EQUITY					
TOTAL LIABILITIES & EQUITY					0.00

10/10/10
PAGE

Prepared by: [Name]
Electronically Prepared
Specialized Accounting Services Inc

**Dixie Firefighters Association
2011 KFA Conference Report
Date: July 31 – August 3, 2010**

Personal Observations

- First night excursion to ballgame. No other activity for persons not wanting to attend. Hospitality rooms were not open until 7:00 p.m.
 - Activities such as corn hole, horse shoes, bar-b-que might be considered
 - Need to find a hotel that can accommodate
 - Find hotel with better atmosphere
- Conference tends to be for mature firefighters/retired, etc.
- In order to pull in younger crowd, consider 2-day family packages that are more affordable.
- Recommend having 1, 2, 3 day registration fees
- Recommend having more for young firefighters
- Handout was attractive, nice addition

Meeting with KFA Staff

- Recommended setting up an organizational chart
- Set up fun fund raising events – poker run, 5k run/walk, reverse raffle
- Get departments to make contributions of \$100 - \$500 a year
- Having a regional conference as opposed to a local conference creates problems due to having such a large committee or you find that you are running over each other.
- Attendees are given tags to wear, tags do not show events registered for, recommend having activity codes on the tag – VFIS provides tags
- Didn't anticipate number of late registrations (30) which was somewhat overwhelming and unexpected because of the additional charge, badges had to be printed on the spot
- 403 attended the banquet
- 310 total registrants (45 extra banquet tickets were purchased)
- Recommend outsourcing most activities
- Renting buses
- Need to provide childcare – 15 teenagers, 8 that needed child care, big expense, but takes liability off association
- Mail registration form to all departments by June, put registration information on website
- Have them send form and check, validate payment with return confirmation to avoid phone calls
- Treasurer big part of success and record keeping
- 3 meals were paid for by KFA
- Need a room for Memorial
- Need a room for Hall of Fame attendees
- Book hotel 2 years in advance

- Banquet meal was covered with registration
- Breakfast on Monday and Tuesday (donuts, coffee) was provided by KFA
- Paid a company to run the Casino Night
- Transportation to events was approximately \$525 per bus
- Big fund raiser is Ad Book
- Contact Rick Bobo
- Golf Scramble (hosted by BESA/Shelby Co. Fire) had 30 teams, \$26 per person – included lunch
- For more info contact Jennifer stinger js373@insightbb.com

Submitted by,
Kimberly Davenport
Bernie Davenport

Report on Board of Directors Committee action 8/4/10

The following members were in attendance:

Rusty Todd, Nathan Smith, Casey Hall, Kimberly Davenport, Dale Dobson

Mike Faith was unable to attend due to scheduling conflict

Proposed actions to support development of a Board of Directors for the Dixie Firefighters Association:

1. Board shall be comprised of 1 voting member from each county: Breckenridge, Hardin, Grayson, Larue, Marion, Meade, Nelson, and Washington.
2. One Board member shall be elected as Chair and shall conduct the meeting and shall only vote in the event of a tie.
3. County appointees to the Board shall be nominated and selected by a county fire chiefs association, firefighters association, or by a majority vote of those departments that are listed as Dixie Firefighters Association members in that county. In the event of intra-county conflicts, or a position defined as "vacant", a county judge may appoint a director to fill the unexpired term.
4. The Executive Committee of the Dixie Firefighters Association shall attend Board of Directors meetings in a non-voting capacity. The President and Past President shall attend as non-voting Board members. The Secretary shall record the minutes of the Board of Directors. The Treasurer shall advise the Board on all financial transactions of the Association.
5. The Area 5 State Fire Rescue Training Coordinator shall be a non-voting member of the Board of Directors.
6. Meetings of the Board of Directors shall be open to the public but may be closed for personnel matters.
7. A Board member shall not concurrently hold an Executive Committee position.

Requirements of Board members:

1. Attend two (2) meetings per year plus special called meetings.
2. Serve as a liaison between the Dixie Firefighters Association and any emergency services organization, agency or business within their county to promote the advantages of membership, meeting attendance and involvement in Association projects and activities.
3. Participate in the development and implementation of a Strategic Plan for the Dixie Firefighters Association.
4. Serve a two (2) year term of office. Members may succeed themselves on resubmittal by their county.
5. Provide oversight for the Executive Committee as they conduct the daily business of the Association in conjunction with the Strategic Plan.

State Fire/Rescue Training – Area 5
Dixie Standing Report- Casey Hall
September 2010

- 2010-11 Training Request Forms were mailed to all area departments. Please get those back to us by the September 30 deadline. If your department pools hours with other departments and don't typically use the request form, please fill out the back sheet so that we can update the contact information for your department.
- We have scheduled several classes for 2010-11 and have posted them on the new calendar on the website. The new calendar has several features, including a mapping feature for the location of the class.
- Brochures for Meade County and Marion County Fire Schools are on the Area 5 website.
- New student registration for EMT and Fire/Rescue Degree classes will be January 6-7. Classwork will begin on January 10.
- Upcoming Special Events and Dates:
 - Fallen Firefighter Memorial Service (Frankfort)- September 29
 - Meade County Fire School (Brandenburg)- October 2-3
 - KY Fire Commission Meeting (Area 5 Training Center)- Oct. 7
 - IFSAC Written Test Session (Area 5 Training Center)- Oct. 9
 - IFSAC FF I skills testing (Area 5 Training Center)- October 16
 - IFSAC FF II skills testing (Area 5 Training Center)- October 17
 - SKFA Fire School (London)- October 15-17
 - Marion County Fire School (Lebanon)- October 23-24
 - Buffalo Trace/Dale Jackson Fire School (Maysville)- Oct.22-24
 - Green River Fall Fire School (Owensboro)- October 22-24
 - Dixie Memorial Service (Area 5 Training Center)- October 28
 - Instructors Weekend (London)- November 19-21
 - Officers School (Lexington)- February 25-27, 2011
 - Dixie Fire School (Elizabethtown)- March 11-13, 2011



To: Licensed Childcare Centers
From: Lincoln Trail Regional Citizen Corps Council
Date: September 29, 2010
Subject: Emergency Preparedness

On behalf of the Lincoln Trail Regional Citizen Corps Council I would like to offer your childcare center the opportunity to receive a free weather radio in coordination with a visit from your local fire department.

The emergency planning function of a fire department consists of more than smoke detector programs. The fire department provides varied services to the local community beyond that of emergency response. Other services include fire prevention, emergency planning, and in some cases, fire code and safety inspections.

Code compliance with smoke detectors, fire alarms and drills is only part of the picture. A good weather radio and reliable battery operated radio may provide the only means of hazard communication during times of disaster. The weather radio can alert you to severe weather and is also used for some other emergency broadcasts.

Whether paid or volunteer, each firefighter will typically do what they can to assist you in planning for an emergency at your facility. Disasters may bring multiple calls for service; and while childcare facilities are some of our most important community locations, it is not always possible for responders to get to you immediately. The Regional Council and local Fire Departments would like to help you extend your planning beyond fire/tornado drills and then leave you with a weather radio for your facility.

To receive a radio, contact your local fire department and schedule a time for them to visit your facility, conduct a preparedness training with your staff, assess your current emergency plan or help you develop one. Once the visit is complete, a weather radio will be left with you.

For more information on this program or the regional citizen corps council you may contact me at 270-769-2393 or Pamela@ltadd.org. We thank you for taking care of our children and taking this step to plan and prepare.

Dixie Firefighters Association

2010 Dixie Fire School Vendor Registration Form

Vendor/Company Name _____

Address _____ City _____

State _____ Zip Code _____

Contact Person _____ Title _____

Business Phone _____ Cell Phone _____

All Vendors regardless of Sponsorship level shall provide two door prizes.

Booth Information

- \$100 Bronze Vendor Sponsor includes 6'X10' inside display area.
- \$150 Silver Vendor Sponsor includes 6'X10' inside display area and outside space.
- \$300 Gold Vendor Sponsor includes 6'X10' inside display area, outside space and name on banner as 2011 Gold Fire School Sponsor.
- \$500 Platinum Vendor Sponsor includes 6'X10' inside display area, outside space, name on banner as 2011 Platinum Fire School Sponsor, and an advertisement on the Dixie Firefighters Association website for one year.

Checks should be made payable to: **Dixie Firefighters Association**

Checks and Completed Forms Shall be mailed to: **Chris Crawford**
185 Turner Road
Brandenburg, KY 40108

Official Dixie Use Only

Date _____

Received _____

*To be eligible for your company name to be on the banner fees shall be received by January 28, 2011